

## CHRISTIAN COMMUNITY AID NILS

### Document Checklist

Please note: if this is a joint application, your partner's documents must also be presented.

#### **Personal Documents:**

- Proof of identity (e.g. Centrelink Card, Driver's License, Proof of Age Card, Community Identity Card, etc.)
- A detailed statement of your income from Centrelink with deductions listed. This can be downloaded online or obtained by contacting Centrelink and having your statement sent or faxed to you or to our office prior to the interview
- Pay slips from any casual or part-time work (if applicable)

#### **Household Bills:**

- Most recent bank statements (for at least the last three consecutive months)
- Rental agreement and statement of rental payments or mortgage statement for three months (if no rental agreement, then an official Statutory Declaration signed by a Justice of the Peace (JP) or Commissioner of Declarations)
- Most recent gas account
- Most recent electricity account
- Most recent water account (if applicable)
- Most recent telephone account including mobile phone (where applicable)
- Most recent credit card statement
- Any other outstanding accounts
- Statements of any other loans (e.g. private loans, payday lenders, rent to buy agreements, car loan etc.)

#### **Quote: Please provide two quotes**

Please include the make and model number of the item or service to be purchased. Quotes are required on business letterhead with the registered ABN of that business.